



## New Member Generator Checklist

**Preapproval for interconnection to the OPALCO grid is required.  
Please review the entire Interconnect Packet before continuing.**

1. Download the Interconnect Packet on the OPALCO website or pick one up at an OPALCO office.
2. The **Interconnect Packet** includes the following documents:
  - Interconnect Application
  - Agreement for Interconnection
  - Member Service Policy 14: Interconnection of Member Generators
  - OPALCO Interconnection Standards for Installation of Member Generators
  - List of local installers
3. Interview and select your installer.
4. With your installer, complete the Interconnect Application. Your installer should include a single one-line diagram and a photo of the site identifying the location of the disconnect switch and production meter.
5. Submit the signed Interconnect Application and Agreement for Interconnection forms along with a \$100 application fee to the OPALCO Energy Services team.
6. The Energy Services and Engineering staff will review your application and notify you and your installer of approval.
7. The Energy Services team may elect to conduct a pre-installation site inspection. Staff will contact you to schedule as needed.
8. Proceed with your installation.
9. The OPALCO team will send you an invoice for a production meter, if included in installation, and any other OPALCO related costs (referred to as a “Contribution in Aid of Construction”). Please plan to pay this invoice before requesting a final inspection of your installed system.
10. After your system is installed and approved by the Washington State Electrical Inspector (Labor & Industries), you or your installer will need to contact the Energy Services team with your permit number and approval date.
11. A final site inspection may be required. Staff will contact you as needed.

12. The Energy Services team will submit a service order for our meter technician to install two meters:
  - A **bi-directional billing meter** to measure power consumed from the grid and power sent to the grid. This meter data is what you see on your monthly electric billing statement from OPALCO.
  - A **production meter** to measure all power produced by your renewable system. This measurement is used to calculate any available production incentives. It does not appear on your monthly billing statement.
13. The Energy Services team will notify you when your meters have been installed.

**If you have any additional questions, please contact the OPALCO Energy Services Staff:**

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